

Refund Policy- Admissions 2015

Globsyn Business School follows the refund policy as announced by AICTE, which is follows:

POST GRADUATE DIPLOMA IN MANAGEMENT (PGDM)

The candidate, who has been provisionally admitted, may request for refund of fee by submitting a written application to the Admissions Office at Globsyn Business School (GBS). Application must contain the GBS Application No, Name of the Candidate, Course Name and the application must be signed by the candidate.

Request(s) sent to any office other than the admission office at Globsyn Business School will not be considered.

The refund of fee, as applicable, shall be made. Refund shall be made after deduction of the cancellation charges as shown below:

Scenario	Refund
On Request received before the date of start of the academic session & seat could be filled by the institute before the cut-off date	Entire Fee less by Rs. 1000/- *
On request received on/after the beginning of academic session & seat could be filled by the Institute before the cut-off date.	Entire Fee less the Seat Cancellation Charges on Pro-rata basis **
On request received before / after the start of the academic session & seat could not be filled by the Institute.	No Refund (except security deposit)

Note:

- * Entire Amount of Security / Caution Money Deposit will be refunded to the candidate.
- ** For Calculation of the Cancellation Charges on the pro-rata basis, one month shall be treated as one unit e.g. if the candidate cancels admission on third day i.e. within one month after the start of academic session & the seat is filled before the cut-off date then cancellation charges on pro-rata basis will be the higher amount of (Entire Fee)/12 or Rs. 1000/-.